



BLANDFORD FORUM TOWN COUNCIL

To: All Town Councillors
County Councillor B Cooper
Members of the Public & Press

District Councillor J E T Tanner
District Councillor J Hickish
District Cllr Mrs N Hickish

Dear Member

TOWN COUNCIL MEETING

You are summoned to attend a meeting of the Town Council which will be held in the Community Room, Church Lane, Blandford Forum on **Monday 13 December 2010 at 7.00 pm** to consider the following items.

Tim Woolford
Town Clerk
6 December 2010

A G E N D A

Prior to consideration of the following Agenda, there will be a democratic quarter of an hour, which may be extended at the discretion of the Council, during which time members of the public may speak. During the course of the meeting, members of the public and our elected representatives from the County and District Councils may indicate they wish to speak, and, at the discretion of the Chairman, and with the approval of the Members, they may be allowed to do so on points of information only. The Council may on occasion invite members of the public to comment on specific issues where points of information or their particular knowledge on a subject might prove of benefit to the Council.

Members of the public are advised that recordings of any kind will only be allowed with the express permission of the Council on each occasion. Should a recording be permitted the Council should be given a copy of that recording.

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status, religion, belief or disability), Crime & Disorder, Health and Safety and Human Rights.

1. Public Session
 - 1.1 David Greenwood, SLM 'Everybody Active'
2. Report from County Councillor
3. Reports from District Councillors
4. Apologies
5. Declarations of Interest (Councillors are reminded of their obligations to declare orally their interests as per the Parish Councils Model Code of Conduct Order 2007 Number 1159)

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Town Clerk's Office
Church Lane, Blandford Forum
Dorset DT11 7AD



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Tel: 01258 454500 • Fax: 01258 454432
Email: admin@blandfordforum-tc.gov.uk
www.blandfordforum-tc.gov.uk

6. Minutes of the Town Council Meeting held on 1 November 2010
7. Town Clerk's Report & Correspondence
8. Civic Report (paper to follow)
9. Recommendations and Receipt of Minutes
 - 9.1 Town & General Purposes Committee Meeting held on Monday 15 November 2010
To RECEIVE the Minutes
 - 9.2 Recreation & Amenities Committee Meeting held on Monday 22 November 2010
 - 9.2.1 Minute No. 36 – To consider expenditure authority to erect 6m high fencing between the cricket club and the bowling club and the play area at Park Road Recreation Ground
It was PROPOSED by Cllr Butler and SECONDED by Cllr Galpin that

The Committee makes a RECOMMENDATION to both the Barnes for a Recreation Ground Trust and full Council that it approves expenditure authority of £6,845.00 + VAT (£7,845 - £1,000 donations) for the erection of a 6m high ball stop fence, which includes 2m high chain link fencing (£1,700), against the Bowling Club (Expenditure Authority: Local Government Act 1972, s111), using funds from General Reserves.
 - 9.3 Finance & Staffing Committee Meeting held on Monday 6 December 2010
To RECEIVE the Minutes

Minutes to follow (includes Town Council PROPOSED budget for 2010/11)
10. To approve the draft Calendar of Meetings for 2011/12 (paper attached)
11. To receive information on the street lighting replacement scheme for Blandford Forum and to consider forming a Working Group (consisting of T&GP Committee Members)
12. To formally accept the Blandford Leisure Centre Action Group Terms of Reference (paper attached)
13. To consider supporting a request for Blandford Forum to become a Rights Respecting Town (paper attached)
14. To formulate an official response to the Boundary Committee for England's consultation document (paper attached)
15. Reports from Community and Local Organisations (Councillors are requested to advise the Chairman of Council or the Town Clerk if they wish to make a report under this heading)
16. To nominate a Town Council representative to the Blandford & District Civic Society (to replace Cllr Lawson who is now a Trustee)

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17. Confidential

The public and press may be excluded from the meeting on the grounds that publicity might be prejudicial to the public interest as per the Public Bodies (Admission to Meetings) Act 1960.

17.1 To consider and vote on nominations for the Freedom of the Town of Blandford Forum
(papers were previously distributed at the November Town Council meeting)

17.1.1 Nomination No. 1

17.2.1 Nomination No. 2

DATES OF FUTURE MEETINGS

20 Dec 2010 Planning
10 Jan 2011 Town Council

Minutes of the Town Council and Committee meetings are available from Blandford Library, the Town Clerk's Office and at www.blandfordforum-tc.gov.uk

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BLANDFORD FORUM TOWN COUNCIL

CALENDAR OF MEETINGS 2010/11

All meetings are held in the Community Room (address below) at 7pm

MAY 2011	
Monday 2	-
Thursday 5	Town Council Elections
Monday 9	Statutory Annual Meeting of the Town Council Followed by an ordinary Town Council meeting
Monday 16	Planning Meeting
Monday 23	Recreation & Amenities Committee Meeting
Friday 27	Mayor Making Ceremony
Monday 30	-
JUNE 2011	
Monday 6	Town Council Meeting
Wednesday 8	Finance & Staffing Committee Meeting
Monday 13	Planning Meeting
Monday 20	Town & General Purposes Committee Meeting
Monday 27	-
JULY 2011	
Monday 4	-
Monday 11	Town Council Meeting
Monday 18	Recreation & Amenities Committee Meeting
Monday 25	Planning Meeting
AUGUST 2011	
No meetings are scheduled for this month, although a Planning meeting may be necessary	
SEPTEMBER 2011	
Monday 5	Planning Meeting
Monday 12	Town Council Meeting
Monday 19	Town & General Purposes Committee Meeting
Monday 26	-
OCTOBER 2011	
Monday 3	Town Council Meeting
Wednesday 5	Finance & Staffing Committee Meeting
Monday 10	Planning Meeting
Monday 17	Recreation & Amenities Committee Meeting
Monday 24	-
Monday 31	-
NOVEMBER 2011	
Monday 7	Town Council Meeting
Monday 14	Planning Meeting
Monday 21	Town & General Purposes Committee Meeting
Monday 28	Recreation & Amenities Committee Meeting
DECEMBER 2011	
Monday 5	Finance & Staffing Committee Meeting
Monday 12	Town Council Meeting
Monday 19	Planning Meeting
Monday 26	-



BLANDFORD FORUM TOWN COUNCIL

CALENDAR OF MEETINGS 2010/11

All meetings are held in the Community Room at 7pm unless otherwise indicated

JANUARY 2012	
Monday 2	-
Monday 9	Town Council Meeting
Monday 16	Planning Meeting
Monday 23	Town & General Purposes Committee Meeting
Monday 30	-
FEBRUARY 2012	
Monday 6	-
Monday 13	Town Council Meeting
Monday 20	Planning Meeting
Monday 27	Recreation & Amenities Committee Meeting
MARCH 2012	
Monday 5	-
Monday 12	Town Council Meeting
Wednesday 14	Finance & Staffing Committee Meeting
Monday 19	Planning Meeting
Monday 26	Town & General Purposes Committee Meeting
APRIL 2012	
Monday 2	-
Monday 9	Town Council Meeting
Monday 16	Planning Meeting
Monday 23	Recreation & Amenities Committee Meeting
Wednesday 25	Annual Town Assembly
Monday 30	-
MAY 2012	
Monday 7	-
Monday 14	Statutory Annual Meeting of the Town Council Followed by an ordinary Town Council meeting
Monday 21	Planning Meeting
Friday 25	Mayor Making Ceremony
Monday 28	-

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Terms of Reference of Blandford Leisure Centre Consultative Group and its Administration

[These terms of reference may need some fine tuning as part of the post tender discussions with the proposed members of the BLCCG and the successful tenderer]

Issued December 1st 2010 to discuss any alteration required before individual organisations seek approval.

- 1.1 The purpose of the BLCCG is to consider and assist the Council in reviewing the leisure Contractor's performance as set out in the Contract and to consider whether it meets the needs of the communities within the Council's area.
- 1.2 The Blandford Leisure Centre Consultative Group ("BLCCG") will consist of the following:
 - The person appointed by North Dorset District Council ("Council") as its Authorised Officer for the purposes of the leisure contract for Blandford Leisure Centre.
 - The Council's Leisure Portfolio Holder.
 - An elected member appointed by the Council.
 - The Head Teacher of The Blandford School.
 - A trustee of The Blandford School Educational Charity (also known as a foundation governor).
 - An Officer appointed by Dorset County Council.
 - An elected member of Dorset County Council.
 - The Clerk to Blandford Town Council.
 - Two elected members of Blandford Town Council.
 - A representative of the DT 11 Community Partnership.
 - The Liaison Officer of Blandford Camp.
 - Two representatives of the Dorset Association of Parish and Town Councils (who are to be appointed from amongst those of the Dorset parishes which are supporting the Council with funding towards this Contract).
 - A representative from the leisure Contractor.
 - Any other persons as the BLCCG invite to be a member of or attend for any specific purpose.
- 1.3 The BLCCG shall appoint the Chair and Vice Chair of the BLCCG from among the membership and in the absence of the Chair and Vice Chair, the remaining members of the BLCCG present at any meeting shall elect one of the members present at the meeting to chair that meeting.
- 1.4 The quorum shall consist of a minimum of representation from five different organisations one of whom must be from the Council and each of the appointed members of the BLCCG shall be able to appoint a substitute member to attend meetings on their behalf. If the quorum is not achieved on two occasion the BLCCG will review the terms of reference.
- 1.5 The leisure contractor will be able to involve any of its staff as necessary to disseminate performance information to the BLCCG or where they will bring benefit to particular items on the agenda. The BLCCG will also be able to invite other professionals or members of the community to meetings where required on agreement from other group members. Additional attendees from the contractor or other organisations will not be eligible to vote if there is a requirement to do so during the meeting.

- 1.6 The BLCCG shall normally meet at least four times in each Financial Year and as a minimum once in each Financial Year in the autumn in order to consider the leisure Contractor's performance pursuant to the Contract and without prejudice to the generality the BLCCG shall consider.
 - 1.6.1 The outcome of the user satisfaction surveys which.
 - 1.6.2 Evidence that the Services are being provided to Quest and liP standards.
 - 1.6.3 The results of benchmarking with other similar facilities/services in neighbouring and other local authorities including financial and other performance comparisons.
 - 1.6.4 Any changes proposed by the leisure Contractor to fees and charges including the proposed annual review of fees and charges.
 - 1.6.5 The quarterly performance figures in relation to facility / activity usage and financial performance.
 - 1.6.6 Any significant changes from the contract or the specification that are planned in relation to the reduction of operating hours, or changes to the programme of activity.
- 1.7 The BLCCG will also run an annual swimathon at the Blandford Leisure Centre. The group will also run other fundraising initiatives / awareness events in agreement as the group sees fit.
- 1.8 The leisure Contractor shall convene and clerk the BLCCG and shall take into account the views expressed at the group when carrying out the Services and making any recommendations to the Council.
- 1.9 Any of the Authorised Officer, the Council's Leisure Portfolio Holder, Leisure Contractor's Representative or three other appointed representatives may require the leisure Contractor to call a meeting of the BLCCG and if so requested the leisure Contractor shall promptly call a meeting.
- 1.10 Each body who appoints a representative to the BLCCG shall be able to review and replace their appointed person as such body thinks fit.
- 1.11 BLCCG shall review its terms of reference from time-to-time (but not more often than once in every twelve month period) and may make changes to its terms of reference which shall be effective providing that the Council (which shall take into account the views of the representatives) agrees to such changes.

**To consider supporting a request for Blandford Forum
to become a Rights Respecting Town**

1. Introduction

After joining the Yuletide Festival group I was approached by the Head teacher of a local school asking for my support in pursuing Blandford Forum becoming a Rights Respecting Town. Rights Respecting comes from articles from UNICEF – United Nations convention of the rights of the child.

2. Background

The Blandford Schools network has been actively involved in Rights Respecting in schools for some years. The schools are all working towards their accreditation with some having achieved this status. At the Yuletide Festival on 15 December 2010 the Blandford Schools network will be exhibiting displays and consulting with members of the public on their thoughts of rights and respect.

3. Summary

This event is the first on the way to the town becoming Rights Respecting. Other community events will need to be planned to progress the town going forward, which I am prepared to organise in conjunction with the schools. Any expense will be minimal and will involve advertising through posters, News Updates and the use of venues.

I have been invited to attend a meeting / workshop in Portland in February 2011 where the process of becoming a Rights Respecting town will be discussed.

4. Recommendation

That the Town Council supports, in principle, the Town becoming a Rights Respecting Town.

BOUNDARY COMMITTEE FOR ENGLAND: POLICY AND PROCEDURES FOR PRINCIPAL AREA BOUNDARY REVIEWS

Since its establishment in April, 2010 the Local Government Boundary Commission for England has continued or completed reviews under way at that time and commenced new reviews in accordance with the policies and procedures inherited from the Boundary Committee. Commissioners have, however, been reviewing the way the new Commission works. They wish to increase the Commission's efficiency as a regulator of electoral fairness and as a facilitator, helping local councils and authorities tackle the challenges which they are faced with.

The Commission was established in April 2010 by the Local Democracy, Economic Development and Construction Act 2009, which transferred to it the responsibility for electoral and boundary reviews that previously rested with the Electoral Commission's Boundary Committee for England. The same Act, in amending the Local Government and Public Involvement in Health Act 2007, provided for the Commission to undertake boundary reviews. The Commission is responsible for conducting three main types of review:

- Electoral reviews – reviews of the internal electoral arrangements (the number of councillors and the names, number and boundaries of wards) of local authorities;
- Principal area boundary reviews – reviewing and making recommendations to the Secretary of State on changes to the external boundaries of borough, city, district and county councils;
- Structural reviews –advising the Secretary of State, at his request, on any proposals he receives for moves to unitary local government.

The Commission has prioritised completing its predecessor's programme of electoral review work, completing electoral reviews already under way when the Commission was formed. It has also commenced some electoral reviews to address electoral imbalances. However, for the coming years, it wishes to develop, and maintain, an ongoing programme of boundary reviews, alongside its electoral review work.

The Commission is now in a position to consult on the initial conclusions which have emerged from the re-assessment. The Principal Area Boundary Review consultation sets out new procedures for local authority boundary changes. Such procedures range from correcting minor anomalies to whole council mergers. The consultation proposes procedures which are proportionate to the scale of boundary changes sought. The Commission is aware that a number of local authorities would like to see boundary changes. The Commission anticipates that any such reviews would, for the foreseeable future, be at the request of both or all authorities/councils involved in such a case. A copy of the formal consultation can be downloaded at <http://www.lgbce.org.uk/guidance-policy-and-publications/major-consultation-of-english-local-authorities> .

P16-10
2 December 2010

The consultation paper sets out clearly the Commission's intended approach to council mergers. It also makes clear how the Commission expects mergers to be locally driven and based on sound business cases. The Commission wants to ensure that the procedures it uses for its reviews are fair, effective and proportionate to the scale of issues raised by councils. In some instances, a review could be completed in six months. It also wants to make clear how it can best assist councils in re-drawing their external boundaries to reflect the changing patterns of communities and lead to greater service efficiency and quality for residents.

The related consultation documents for this exercise can also be located at the above mentioned link.

Since many local councils wish to comment on boundary changes in their own Principal Area Boundary Reviews (PABRs), the Association wants to give them chance to inform its own formal response. The consultation formally opened on 18 November and closes on 31 December, 2010. **County associations and member local councils are strongly encouraged to respond to this consultation. *In order to help shape our own submission we would welcome your responses by Wednesday 15 December to chris.borg@nalc.gov.uk .***

The National Association would very much appreciate receiving copies of the submissions made by member local councils and County Associations of Local Councils, to inform its own response.

This briefing was issued by Chris Borg, Policy and Development Manager

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