



BLANDFORD FORUM TOWN COUNCIL

To: All Town Councillors
County Councillor B Cooper
Members of the Public & Press

District Councillor J E T Tanner
District Councillor J Hickish
District Cllr Mrs N Hickish

Dear Member

TOWN COUNCIL MEETING

You are summoned to attend a meeting of the Town Council which will be held in the Community Room, Church Lane, Blandford Forum on **Monday 10 January 2011 at 7.00 pm** to consider the following items.

Tim Woolford
Town Clerk
4 January 2011

A G E N D A

Prior to consideration of the following Agenda, there will be a democratic quarter of an hour, which may be extended at the discretion of the Council, during which time members of the public may speak. During the course of the meeting, members of the public and our elected representatives from the County and District Councils may indicate they wish to speak, and, at the discretion of the Chairman, and with the approval of the Members, they may be allowed to do so on points of information only. The Council may on occasion invite members of the public to comment on specific issues where points of information or their particular knowledge on a subject might prove of benefit to the Council.

Members of the public are advised that recordings of any kind will only be allowed with the express permission of the Council on each occasion. Should a recording be permitted the Council should be given a copy of that recording.

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status, religion, belief or disability), Crime & Disorder, Health and Safety and Human Rights.

1. Public Session
2. Report from County Councillor
3. Reports from District Councillors
4. Apologies
5. Declarations of Interest (Councillors are reminded of their obligations to declare orally their interests as per the Parish Councils Model Code of Conduct Order 2007 Number 1159)
6. Minutes of the Town Council Meeting held on 13 December 2010

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Town Clerk's Office
Church Lane, Blandford Forum
Dorset DT11 7AD



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Tel: 01258 454500 • Fax: 01258 454432
Email: admin@blandfordforum-tc.gov.uk
www.blandfordforum-tc.gov.uk

7. Town Clerk's Report & Correspondence
8. Civic Report (paper to follow)
9. Recommendations and Receipt of Minutes
 - 9.1 Finance & Staffing Committee Meeting held on Monday 6 December 2010
 - 9.1.1 Minute No. 43.3 – To consider grant applications from: Vitalise

The paper was noted (see Appendix N).

It was PROPOSED by Cllr Galpin, SECONDED by Cllr Stayt but NOT AGREED (3 in favour, 5 against) that a **RECOMMENDATION is made to full Council** that a Grant of £462.50 is awarded to the applicant. However, Vitalise is advised to submit a grant request to William Williams.
10. To consider how the Town Council can assist in ensuring that the 2011 Census is a success in the area (paper attached)
11. To confirm the 2011/2012 total for a Band D property once the final properties numbers have been confirmed by NDDC (see Town Council Minute No. 119 from 13 December 2010)
12. To approve maternity cover arrangements (paper to follow)
13. Reports from Community and Local Organisations (Councillors are requested to advise the Chairman of Council or the Town Clerk if they wish to make a report under this heading)
14. Confidential

The public and press may be excluded from the meeting on the grounds that publicity might be prejudicial to the public interest as per the Public Bodies (Admission to Meetings) Act 1960.

14.1 Town Clerk's Report

14.2 To receive the responses to the recent nominations for the Freedom of the Town of Blandford Forum

DATES OF FUTURE MEETINGS

17 Jan Planning
24 Jan Town & General Purposes

Minutes of the Town Council and Committee meetings are available from Blandford Library, the Town Clerk's Office and at www.blandfordforum-tc.gov.uk

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**To consider how the Town Council can assist in ensuring that the 2011 Census
is a success in the area**

Karen Ramscar, Electoral Services Manager at North Dorset District Council, has sent the following email to Blandford Forum Town Council:

As you know, on 27 March 2011 all residential households in the United Kingdom will be taking part in a census.

NDDC are now working closely with ONS to ensure that the 2011 Census is a success in our area. We'd also like to ask you for your help please. Here are some of the things you may be able to do to help us:

- Publishing pre-prepared census articles in your Town/Parish magazine or newsletter.
- Publishing pre-prepared census articles on your Town/Parish website.
- Including a link from your website to the main 2011 Census website.
- Displaying census posters and other publicity materials supplied by ONS on Town/Parish notice boards and/or in town/village halls etc. A4 & A5 posters will be sent out to you in due course.
- Organising and running a 'completion event' in your area (i.e. finding a venue and organising local volunteers to help people to complete their census questionnaires).
- Any other ideas you have and would like to tell us about.

To start the ball rolling I have provided a link to an introductory article for Town/Parish magazines, newsletters and websites. I've also provided a link to a page that gives you everything you need to link your website to the main 2011 Census website.

Could you please let me know when and where you have managed to get the article published in your area and when you have established a link to the 2011 Census website? Could you also please let me know if you do not have a magazine or website in your area?

The introductory article, 'Help tomorrow Take Shape' can be found here:

http://2011.census.gov.uk/en/index.php?content_id=1159

You can also download the census logo and photographs, etc to use in conjunction with the article. Just follow this link:

<http://2011mc.census.gov.uk/index.php?module=search&action=index&media=2>

All the information you need to link to the census website from your website can be found here:

http://2011.census.gov.uk/en/index.php?content_id=1113

Thank you for your support. I will be in touch again when I have posters to send you.

Additional information about the 2011 Census can also be found at: www.census.gov.uk