

**BLANDFORD FORUM TOWN COUNCIL**

**Minutes of the Town & General Purposes Committee**  
**Held on Monday 27 September 2010**

Subject to confirmation  
**DRAFT**

**PRESENT**

Cllr J Stayt – Chairman  
Cllr E Butler (Chairman of Council)  
Cllr S Hitchings  
Cllr B Brannigan

Cllr I Rose – Vice Chairman  
Cllr R Holmes (Vice Chairman of Council)  
Cllr A Pemberton

**IN ATTENDANCE**

Acting Town Clerk

Tim Woolford

**SITTING IN**

Cllr S Loch (left at 7.48pm)  
Cllr H Lawson

Cllr H White (left at 8.46pm)

**YOUTH ADVISORS**

Ryan Brown

Felix Morris-Duffin

The meeting started at 7.30pm.

**13. PUBLIC SESSION**

There were no members of the public in attendance.

**14. APOLOGIES**

Cllr F West

**15. DECLARATIONS OF INTEREST**

Councillors were reminded of their obligations to declare orally their interests as per the Parish Councils Model Code of Conduct Order 2007 Number 1159.

**16. MINUTES OF THE MEETING HELD ON 21 JUNE 2010**

It was PROPOSED by Cllr Hitchings, SECONDED by Cllr Pemberton and AGREED unanimously that the Minutes be APPROVED and SIGNED.

**17. TOWN CLERK'S REPORT & CORRESPONDENCE**

17.1 Grit Bins – A Licence to site a grit bin at Angus Close/Hunt Road has now been granted by Signpost Housing at no cost to the Town Council.

17.2 Letter – A letter has been received from a resident complimenting the town council on how good the town looks, especially at Christmas time.

**17. TOWN CLERK'S REPORT & CORRESPONDENCE (CONT)**

- 17.3 Christmas Lights – It was reported that the resurfacing works carried out to the area outside of the Shambles was very well done. The posters for the Christmas Banner and Card competitions have been sent to the schools to display.
- 17.4 Tesco – The store representative has confirmed that the Town Council notice board will be moved to a more prominent position once the works to the store are complete and they will also store the board during the works.
- 17.5 Crocuses – The Rotary Club is planting 5,000 bulbs over the weekend of 9-10 October 2010 and would appreciate support from other organisations.
- 17.6 CUBC – Copies of an email from David Rose were tabled listing litter initiatives that Members were asked to read and consider.
- 17.7 Residents' Parking Scheme – DCC will be writing officially to the Town Council in the next week or so to say there is no mandate to move forward with the proposals for a residents' parking scheme and will be hand delivering letters to the residents around 6 October 2010.
- 17.8 Planters – The winter bedding will soon be ordered and the planters at the junction of Wimborne Road and Damory Street will be moved about to allow BT access to its joint box.
- 17.9 Clean Up Blandford Letter – A letter has been received thanking the Mayor for her attendance at the litter pick on Saturday 25 September 2010. Mr Rose also asked for more Members to get involved.
- 17.10 M&Co. Car Park – A letter was received complaining about the management of the car park behind M&Co. The store manager was informed and they have advised that they hope to change the use of the company in the future as numerous problems have been reported.
- 17.11 Street Closure – The Remembrance Sunday Parade street closure proposes closure of the town centre streets between 2.30pm and 4.15pm on Sunday 14 November 2010.

**18. GENERAL UPDATE BY PC S EVANS**

PC Evans had arrived prior to the meeting to distribute up to date crime statistics (see Appendix A).

**19. REPORT ON CHAMBER OF TRADE MEETING**

Cllr Stayt will attempt to make contact with the Chairman to enquire as to whether or not there is a meeting this week.

**20. REPORT AND UPDATE ON YULETIDE FESTIVAL BY CLLR BUTLER**

Cllr Butler updated Members on the planned activities for Wednesday 15 December 2010 and asked for volunteers to man the entry points.

**21. REVIEW OF TOWN & GENERAL PURPOSES BUDGETS TO 15 SEPTEMBER 2010**

21.1 Analytical Review of Revenue Budget

The paper was noted (see Appendix B).

21.2 Review of Earmarked Reserves

21. **REVIEW OF TOWN & GENERAL PURPOSES BUDGETS TO 15 SEPTEMBER 2010 (CONT)**

The paper was noted (see Appendix C).

21.3 **Reserve Accounts**

The paper was noted (see Appendix D).

22. **TO CONSIDER EXPENDITURE APPROVAL OF £252.00 FOR WINTER BEDDING**

It was PROPOSED by Cllr Butler, SECONDED by Cllr Pemberton and AGREED unanimously that

**The winter bedding plants are purchased using funds up to £252.00 from the Planters budget (Expenditure Authority – Local Government Act 1972 s.111).**

**ACTION: TOWN CLERK**

23. **CHRISTMAS WINDOW COMPETITION 2010**

The paper was noted (see Appendix E).

23.1 **To consider approval of flyer and expenditure approval for proposed prize money**

It was PROPOSED by Cllr Hitchings, SECONDED by Cllr Brannigan and AGREED unanimously that

**The pictures of the presents are removed and the wording on the flyer is amended to read:**

**1<sup>st</sup> Prize - £150.00, 2<sup>nd</sup> Prize - £100.00, 3<sup>rd</sup> Prize - £50.00  
Charity/not for profit organisation - £50.00 (to the charity)**

**Subject to the above amendments, the Committee approves the flyer and the expenditure approval for the prize money totalling £350 using funds from the Christmas Lights budget (Expenditure Authority: Local Government Act 1972 s144).**

**ACTION: TOWN CLERK**

23.2 **To appoint three judges for the Christmas window competition 2010**

It was PROPOSED by Cllr Hitchings, SECONDED by Cllr Rose and AGREED unanimously that

**Timothy John (The Bournemouth Echo), Felix Morris-Duffin and Ryan Brown (Youth Advisors), a TIC volunteer and the Chairman of the T&GP Committee form the panel.**

**ACTION: TOWN CLERK**

24. **TO CONSIDER EXPENDITURE APPROVAL FOR CHRISTMAS LIGHTS ON THE MARSH & HAM TREE**

The paper was noted (see Appendix F).

It was PROPOSED by Cllr Butler, SECONDED by Cllr Pemberton and AGREED unanimously that

24. **TO CONSIDER EXPENDITURE APPROVAL FOR CHRISTMAS LIGHTS ON THE MARSH & HAM TREE (cont)**

Subject to the Fire Brigade being able to decorate the tree and Morrisons giving permission to the height of the overhead cable, the Committee gives expenditure approval for the electrical contractor to supply and install a mast (height yet to be determined), cabling and electrical connection, and to supply 20 x 5m LED lights at a total cost of £982.64 using funds from the Christmas Lights Earmarked Reserves budget (Expenditure Authority: Local Government Act 1972 s111) in time for this year's Christmas lights display.

**ACTION: TOWN CLERK**

25. **TO CONSIDER A REQUEST FROM THE BLANDFORD RAILWAY ARCHES & HERITAGE TRAIL GROUP TO FINANCE THE CLEARANCE OF VEGETATION ON THE REDUNDANT RAILWAY ARCHES**

The paper was noted (see Appendix G).

It was PROPOSED by Cllr Butler, SECONDED by Cllr Hitchings and AGREED (6 in favour, 1 abstention) that

The Committee makes a RECOMMENDATION to Full Council that the Town Council gives permission to the Blandford Railway Arches & Heritage Trail to have the work carried out and authorises expenditure of £224 from the Railway Arches budget under Capital Reserves, which currently has £34,295 set aside for the project.

**ACTION: TOWN CLERK**

26. **TO CONSIDER SUITABLE DAYS FOR FLYING THE BLANDFORD FORUM FLAG ON THE CORN EXCHANGE**

The paper was noted (see Appendix H).

It was PROPOSED by Cllr Hitchings, SECONDED by Cllr Holmes and AGREED unanimously that

The Blandford Forum flag should be flown on the following days:

Twinning Visits  
Official Visits  
Georgian Fayre Day  
Armed Forces Day  
Blandford Carnival  
Yuletide Festival

And any other days, as agreed by the Town Clerk, Chairman of Council and Committee Chairman.

**ACTION: TOWN CLERK**

27. **TO CONSIDER A REQUEST FOR A COMMUNITY NOTICE BOARD AND SUGGEST POSSIBLE LOCATIONS**

The paper was noted (see Appendix I).

27. **TO CONSIDER A REQUEST FOR A COMMUNITY NOTICE BOARD AND SUGGEST POSSIBLE LOCATIONS (cont)**

Ryan Brown suggested that a notice board could be fixed up at the Post Office, and it was agreed that the costs and exact location would be brought back to the next meeting.

**ACTION: TOWN CLERK**

28. **TO RESPOND TO A REQUEST FROM PREETZ COUNCIL TO SUGGEST DATES FOR A VISIT TO PREETZ IN 2011**

The paper was noted (see Appendix J).

It was agreed that a date for June should be agreed with the Twinning Society and the Preetz Council and Members should be asked if they would be interested in attending the visit. A meeting with Peter Warrington should also take place in order to find out the costs and Members asked that a budget is considered to contribute towards Councillors' travel expenses.

Cllr Hitchings advised that the Mortain representatives will be visiting at the beginning of July 2011.

**ACTION: TOWN CLERK**

29. **TO REVIEW DCC'S PROPOSED TRAFFIC REGULATION AMENDMENT ORDER FOR VARIOUS ROADS IN BLANDFORD FORUM – PROHIBITION AND RESTRICTION OF WAITING**

Members looked through the proposals and noted that some had already come into effect.

Cllr Hitchings enquired about the traffic regulations outside the hospital, which Cllr Cooper agreed to find out about.

Cllr Cooper advised that there were several objections from nearby residents regarding the Black Lane proposal so it will be decided by the Roads & Rights of Way Committee.

It was agreed that Councillors would raise any areas of concern with Cllr Cooper, which will then be referred back to the Committee for discussion and subsequently the Town Clerk and Cllr Cooper will meet with DCC officers to put forward the Town Council's proposals/suggestions.

**ACTION: TOWN CLERK**

30. **TO CONSIDER PUTTING FORWARD A REQUEST THAT THE SPEED LIMIT ON SHAFTESBURY LANE IS REDUCED TO 30MPH**

It was PROPOSED by Cllr Hitchings, SECONDED by Cllr Rose and AGREED unanimously that

**The Town Council requests that a letter is sent to DCC expressing the Town Council's support for a 30 mph speed limit on Shaftesbury Lane.**

**ACTION: TOWN CLERK**

31. AN OPPORTUNITY FOR MEMBERS TO SUGGEST ITEMS FOR POSSIBLE INCLUSION IN THE 2011/2012 BUDGET TO ENABLE TIME FOR OFFICERS TO INVESTIGATE COSTS THAT CAN BE BROUGHT BACK TO THE NEXT COMMITTEE MEETING IN NOVEMBER

Members asked that the costs be considered for:

Cigarette bins – to buy and to empty them.

A presentation gift for both the Mortain and Preetz visits.

A seat replacement budget.

The administration costs of initiating a Blandford in Bloom group.

**ACTION: TOWN CLERK**

The meeting closed at 8.55 pm.

**SIGNED:** ..... **DATED:** .....