

## REMIT AND DELEGATED POWERS

### RECREATION & AMENITIES COMMITTEE

1. The General Terms of Reference will apply to all Committees and the Town Council.
2. The Committee will meet regularly, as identified in the Town Council's Calendar of Meetings.
3. The Committee will have a membership of 9 (including Chairman of Council and Vice Chairman).
4. The quorum of a Committee shall be 5.
5. There will be a 15 minute public session at the start of each meeting.
6. **Remit** - responsible for overseeing the management of all properties of the Council having regard to any relevant policies and objectives of the Council. All matters relating to recreation and amenities as they affect the town and residents of Blandford.
7. **Terms of Reference**
  - 7.1 To consider such matters as may be delegated by Council from time to time.
  - 7.2 To be responsible for delegated budget without further reference to Council apart from Council ring fenced budget headings which must be referred to Council.
  - 7.3 To consider the long term rolling capital programme.
  - 7.4 To annually review Hire Charges of Council properties and implement accordingly.
  - 7.5 Oversee the management of:
    - Skate Park
    - Corn Exchange Complex
    - Larksmead Recreation Ground & Pavilion
    - Woodhouse Gardens & Pavilion
    - Cemetery (including Chapel, Workshop & Cemetery Field)
    - Community Room/Offices
    - Elizabeth Road Allotments (under self-management)
    - Lamperd's Field Allotments & Building (under self-management)
    - Park Road Recreation Ground (including Football, Bowling & Cricket Pavilions)
    - Langton Road Play Area
    - Overton Walk land at Damory Down
    - Marsh & Ham and Langton Areas (grass cutting undertaken on behalf of NDDC)
    - Damory Down Public Open Spaces
    - St Peter & St Paul's Closed Church Yard
    - Any other areas which come under Council jurisdiction
  - 7.6 Marketing of Council properties to maximise their potential.
  - 7.7 To review annually the need for repair, maintenance and improvement of Council property and to consider the necessity of major items of capital expenditure.
  - 7.8 To receive regular written reports from Grounds and Properties Manager and respond appropriately.

## 7.9 Allotments

- 7.9.1 To receive written reports from Town Council's Allotment Representative and to note and respond appropriately to matters raised by the Allotment Management Committee.
- 7.9.2 To note that the allotmenters hold their AGM in the Town Hall each year at the invitation of the Council.
- 7.10 Regular review of all agreements/hirings/leasings of Council property and amend if appropriate.
- 7.11 Liaison with sports clubs, Local Authorities, Statutory Bodies, other organisations and interested parties.
- 7.12 Ensure the Disability Discrimination Act (DDA) requirements are met.
- 7.13 Aspects of Health & Safety that fall within the remit of R & A.
- 7.14 Other matters which may from time to time arise.

## **Referred Business**

1. Expenditure outside delegated budget to Town Council.
2. Regularly report progress of projects to Town Council.