

**BLANDFORD FORUM TOWN COUNCIL**

**Minutes of the Recreation & Amenities Committee**  
**held on Monday 29 March 2010**

**DRAFT**  
Subject to confirmation

**PRESENT**

Cllr M Owen – Chairman  
Cllr H Galpin (Vice Chairman of Council)  
Cllr H Lawson  
Cllr H White

Cllr L Lindsay – Vice Chairman (Chair of Council)  
Cllr S Hitchings  
Cllr S Loch

**IN ATTENDANCE**

Town Clerk

Jack Goodman, Youth Advisor

**67. PUBLIC SESSION**

There were five members of the public in attendance at the meeting but they chose not to speak.

**68. APOLOGIES**

Cllr S Hixson Andrews

Cllr F West

**69. DECLARATIONS OF INTEREST**

Councillors were reminded of their obligations to declare orally their interests as per the Parish Councils Model Code of Conduct Order 2007 Number 1159.

**70. MINUTES OF THE MEETING held on 25 January 2010**

It was PROPOSED by Cllr White, SECONDED by Cllr Loch and AGREED unanimously that the Minutes be APPROVED and SIGNED.

**71. URGENT BUSINESS**

None

**72. TOWN CLERK'S REPORT & CORRESPONDENCE**

72.1 Cemetery – A resident has sent cards and flowers to the groundsman at the cemetery and the Assistant Town Clerk for their help in a matter regarding the cleaning of her sister's grave at the cemetery. A thank you card has also been received from a couple from Bridport who visit their family at the cemetery every fortnight. They thanked the grounds staff for '*how they care for the grounds, respecting always those who have passed*'.

72.2 Dog Fouling – the member of staff located at Larksmead has reported an increase in dog fouling at Larksmead and has not seen any form of patrol as yet.

72.3 Youth Advisors – The youth advisors for this committee from May are Jack Goodman (in attendance) and Nicola Young.

72.4 Bowling Club – The Bowling Club has written to advise that the decking is now complete.

**72. TOWN CLERK'S REPORT & CORRESPONDENCE (cont)**

72.5 Baby Change and Disabled Use – The Damory Oak pub has called to advise that they are happy for members of the public to use their toilet which is disabled use and baby change friendly, in the hope that it will also promote custom.

**73. REVIEW OF RECREATION & AMENITIES BUDGETS TO 22 MARCH 2010**

73.1 Analytical Review of Revenue Budget

The paper was noted (see Appendix A).

73.2 Review of Earmarked Reserves

The paper was noted (see Appendix B).

73.3 Reserve Accounts

The paper was noted (see Appendix C).

**74. TO RECEIVE THE RECOMMENDATIONS FROM THE MEMORIAL KERBING WORKING GROUP**

The paper was noted (see Appendix D).

It was PROPOSED by Cllr Hitchings, SECONDED by Cllr White and AGREED unanimously that

**The Committee amends Clause 15 of the Cemetery Regulations from 1 April 2010 to read as follows: *Railings or fencing enclosing a plot of any kind are not permitted. No structures of any kind (other than an authorised memorial) are permitted on the plot.***

**That the Committee introduces memorial kerbing charges from 1 April 2010 of £125 for a resident of Blandford Forum and £250 for a non resident for the financial year 2010/11.**

**ACTION: TOWN CLERK**

**75. TO CONSIDER EXPENDITURE APPROVAL FOR ENHANCEMENTS TO THE SKATE PARK TO BE CARRIED OUT IN CONJUNCTION WITH THE PRE-APPROVED MAINTENANCE WORKS**

The Chairman explained that there had been some damage (removal of railings) to the skate park following the Committee's decision to spend £10,000 on repair works. While assessing the damage the Town Clerk had spoken to a number of users of the skate park who explained that the railings had been removed as it prevented the full use of the facility. The users also expressed a wish to see a few minor amendments to the skate park. As a result, a quote was obtained to undertake additional maintenance work and minor improvements to the skate park totalling £6,500.

Following discussion it was PROPOSED by Cllr Lindsay, SECONDED by Cllr White and AGREED unanimously that

**The Committee suspends the Town Council's Financial Regulations (Para 11) for this Agenda Item as it is a specialist maintenance and replacement service provided by the company that installed the skate park.**

**75. TO CONSIDER EXPENDITURE APPROVAL FOR ENHANCEMENTS TO THE SKATE PARK TO BE CARRIED OUT IN CONJUNCTION WITH THE PRE-APPROVED MAINTENANCE WORKS (cont)**

The Committee approves expenditure not exceeding £6,500, using funds from the Skate Park Replacement Accruals Budget to employ Freestyle Skate Parks to undertake necessary repair and improvement works (Expenditure Authority: Local Government (Miscellaneous Provisions) Act 1976 s.19).

**ACTION: TOWN CLERK**

**76. SUB-LETTING OF TOWN COUNCIL VENUES**

**76.1 To consider a request from the Royal British Legion to sub-let the Corn Exchange on 26 June 2010**

The paper was noted (see Appendix E).

It was PROPOSED by Cllr White, SECONDED by Cllr Loch and AGREED unanimously that

The Committee approves the request from The Royal British Legion to sub-let the Corn Exchange on 26 June 2010 to cover the costs of the hire for the time the stalls are present that day.

**ACTION: TOWN CLERK**

**76.2 To consider giving delegated authority to the Town Clerk and Assistant Town Clerk to respond to sub-letting requests for Council premises (clause 4 in hire conditions) and to amend the regulations accordingly**

The paper was noted (see Appendix F) and, following a discussion that considered a number of options, it was PROPOSED by Cllr Owen, SECONDED by Cllr Loch and AGREED unanimously that

The Committee did not give delegated authority to the Town Clerk and Assistant Town Clerk to respond to sub-letting requests and that future requests are brought to Committee for consideration as at present.

**ACTION: TOWN CLERK**

**77. TO CONSIDER A REQUEST FROM A LOCAL ARTIST FOR FREE SPACE TO PAINT DURING THE INDOOR MARKET SESSIONS**

The paper was noted (see Appendix G) and a comprehensive discussion took place with a number of options considered it was PROPOSED by Cllr Owen, SECONDED by Cllr White and AGREED unanimously that

The Officers develop proposals for an Arts/Craft stall to be incorporated into the Indoor Market at an alternative cost and that the proposals are presented to a future meeting of the Committee for consideration.

**ACTION: TOWN CLERK**

**78. REPORTS BY GROUNDS & PROPERTY MANAGER JANUARY - MARCH 2010**

The paper was noted (see Appendix H) and the Committee requested that details relating to the two conifers that were cut down at the Cemetery are circulated to the Committee.

**ACTION: TOWN CLERK**

79. **CONFIDENTIAL**

It was PROPOSED by Cllr Loch, SECONDED by Cllr Owen and AGREED unanimously that

**The public and press may be excluded from the meeting on the grounds that publicity might be prejudicial to the public interest as per the Public Bodies (Admission to Meeting) Act 1960, however it was agreed that the Youth Advisor could remain in the meeting.**

78.1 To consider a request for an internment of ashes in Plot No. A1595

The paper was noted (see Appendix I).

It was PROPOSED by Cllr Lock, SECONDED by Cllr Owen and AGREED unanimously that

**The request for an internment of ashes in Plot No. A1595 at no cost is approved.**

**ACTION: TOWN CLERK**

The meeting closed at 8.02 pm.

**SIGNED: .....** **DATED: .....**