



BLANDFORD FORUM TOWN COUNCIL

GRANTS CRITERIA

Blandford Forum Town Council makes grants annually to charitable and voluntary organisations under statutory provisions and subject to the limits imposed by legislation.

In determining its priorities the Town Council has therefore agreed that the following criteria must be met before a grant can be awarded:

1. The organisation must be locally-based benefiting the Blandford Forum community. Priority will be given to:
 - projects that improve the quality of life for Blandford Forum residents
 - projects/organisations that clearly demonstrate financial need
 - projects that increase the economic viability of Blandford Forum
2. Applications from national or international organisations may be considered provided they can demonstrate that the grant will be used specifically for Blandford Forum residents.
3. The Town Council will usually only consider grants for one-off specific projects.
4. The Town Council will not usually support an organisation with a grant in consecutive years.
5. Grants will not normally be approved for services that are the responsibility of another statutory authority.
6. Applications for grants will only be considered if they are submitted on the appropriate forms and accompanied by the most recently audited set of accounts together with project details and a business plan where appropriate.
7. The Town Council will advertise locally from 1 December of each year requesting grant applications are returned by 14 January. Only those returned within the prescribed time scale will be considered unless the Town Council is given an acceptable reason why this cannot be done.
8. At the end of the financial year the Town Council may monitor any organisation receiving a grant in order to be assured that the grant has been spent in the way that it was intended i.e. by inspecting audited accounts, invoices, receipts etc.
9. The payment of grants will be made as soon as practicable after the 1 April.
10. Any grant not used by the end of the financial year for which it was awarded will be returned to the Town Council.

Twinned with Preetz, Germany



Town Clerk's Office
Church Lane, Blandford Forum
Dorset DT11 7AD



Twinned with Mortain, France



Tel: 01258 454500 • Fax: 01258 454432
Email: admin@blandford-tc.co.uk
www.blandford-tc.co.uk



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APPLICATION FOR A GRANT

Name of Organisation	
Registered Charity Number (if applicable)	
Contact Name	
Address	
Daytime Telephone Number	
Email Address	
Purpose of Organisation	
How many members/clients are Blandford Forum residents?	
Amount Requested	
Purpose of Request	
How many Blandford Forum residents will benefit directly?	
Any further relevant information	
Signed:	Dated:

I enclose (delete as applicable):

1. Last set of full audited accounts
2. Project details/business plan
3. Supporting papers

Please return this form together with attachments to:

Town Clerk's Office
Church Lane
Blandford Forum DT11 7AD

Applicants will be notified of the success of this application in due course.

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