

BLANDFORD FORUM TOWN COUNCIL

SUPPORTING STATEMENT 2010-11

Borrowings

The Council as at the 31st March 2011 has no borrowings

Leases

At the 31st March 2011 there were no finance leases in operation.

Debts Outstanding

Sales Ledger

At 31st March 2011 outstanding debts due to the Council were: £ 2,378

There were no invoices over three months old.

See appendix A

Other Debts

Short Term Loan to Blandford Allotment Society for 3months from the 14th February 2011. The purpose of the loan is to allow purchase of a tractor with funds returning from a grant from Sowing Seed Organisation. No Interest will be charged on the Loan.

£ 10,000

Bank Interest outstanding

£ 8,557

See appendix B

£ 18,557

S.137 Payments

Section 137 of the Local Government Act 1972 enables Town Councils to spend up to the total of £6.15 per head of electorate for the benefit of people in the area on activities or projects not specifically authorised by other powers.

The limit for this council in the year ended 31st March 2011 was £ 45,873
and 7 payments were made: *See appendix C* £ 10,344

Agency Work

NDDC Ground Maintenance

£ 5,500

£ 5,500

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Advertising and Publicity

The following costs were incurred during the year:

Public Notices	£ 88
Recruitment	£ 1,907
Other	£ 313
<i>See appendix D</i>	<u>£ 2,308</u>

Gross Budgeted Income

Precept	£ 544,942
Other	<u>£ 172,811</u>
Total	<u>£ 716,753</u>

Reserves

Net movement for the year ending 31st March 2011	<u>£ -6,916</u>
<i>See appendix E</i>	

Superannuation

For the year ended 31st March 2011 the Council's contributions equal 19.6% of employees' salary contributions.

Employee's contributions will vary relative to salary but range from 5.8% to 7.2%

Contingent Liabilities

The Council has accepted the sum of £21,341 from North Dorset District Council in March 2010 in anticipation of legal transfer of 7 areas of Public Open Spaces. As the legal transfer did not occur by August 2010 Blandford Forum Town Council are liable to return this sum of money less the Council's costs of upkeep in the last 8 months. We believe however the risk extremely low

BLANDFORD FORUM TOWN COUNCIL

SUPPORTING STATEMENT 2010-11

Section S106 funds Unapplied – Current Liabilities

Section 106 receipts are monies paid direct to the Council by Developers as a result of a condition granting of planning permission, where works are required to be carried out and/or provided to maintain public open spaces.

	31 st March 2010 (£)	Income (£)	Expenditure (£)	31 st March 2011 (£)
Persimmons- Badbury Heights Interest to 31 st March 2011	94,661	765	0	95,426
Persimmons (Phase 1-3a) -Public Open Space Contribution* Interest to 31 st March 2011	Nil	280,803 2,139	0	282,942
Persimmons (Phase 1-3a) -Play Area Develop Contribution* Interest to 31 st March 2011	Nil	201,299 1,533	0	202,832
Persimmons (Phase 1-3a) -Play Area Maintenance Contribution* Interest to 31 st March 2011	Nil	345,094 2,628	0	347,722
	94,661	834,262	0	928,922

*As at the 31st March 2011 we were awaiting the legal transfer of land to commence work under the agreement

Capital Commitments

The Council had as at the 31st March 2011 no Capital commitments although it is pursuing the re-development of the Corn Exchange.

Creditors and Accrued Expenses

At the 31st March 2011 creditors

Purchase Ledger	<i>See Appendix F</i>	£ 22,331
PAYE /Pension Contributions		£ 10,632
Accruals		£ 9,714
<i>See Appendix G</i>		

BLANDFORD FORUM TOWN COUNCIL

SUPPORTING STATEMENT 2010-11

Tenancies

During the year the following tenancies were held:

Council as Landlord

Nil

Council as Tenant

See Appendix H

Barnes for a Recreation Ground (Charity Number 301103)

See Appendix I

The accounts and supporting statement for 2010/2011 have been agreed by the Town Council at the meeting on 7th July 2011

Signed.....
Chairman

.....
Responsible Finance Officer

Date

Min.....

BLANDFORD FORUM TOWN COUNCIL

SUPPORTING STATEMENT 2010-11

Principal Accounting Policies

The accounts have been prepared in accordance with the Accounting Guidance Notes for Local Councils (the Guide) issued by The Chartered Institute of Public Finance and Accountancy (CIPFA) as applicable to a medium sized council.

As a consequence the latest accounting policies, as set out in the Guide and so far as they apply to this council, have been adopted for the council's statement of account.

Debtors and Creditors

The revenue accounts of the council are maintained on an accruals basis in accordance with the Guide, i.e. sums due to or from the council during the year are included whether or not the cash has actually been received or paid in the year. Exceptions to this are the payment of regular quarterly accounts (e.g. telephones, electricity). This policy is applied consistently each year and therefore, will not have a material effect on the year's accounts or on the council's annual budget

Council Assets

Detailed below is land held by the Council with a nominal value.

Woodhouse Gardens – Freehold	Nominal Value £1
Cemetery Field & Burial Grounds – Freehold (Proposed Extension to Cemetery/Garden of Remembrance)	Nominal Value £1
Larksmead Recreation Ground – Leasehold	Nominal Value £1
Lamperd's Field Allotment - Leasehold	Nominal Value £1
Redundant Railway Arches – Leasehold	Nominal Value £1
Skate Park - Leasehold	Nominal Value £1
Land East of Old Bath House – Freehold	Nominal Value £1

Reserves

As at 31st March 2011 the Council holds Earmarked & Capital reserves totalling £1,472,957 (*See Appendix E*). Of this £618,200 is earmarked for capital expenditure for the Corn Exchange Refurbishment.

BLANDFORD FORUM TOWN COUNCIL

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Date: 20/04/2011

BLANDFORD FORUM TOWN COUNCIL

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Time: 09:10:49

Aged Debtors Analysis (Summary)

Report Date: 31/03/2011
 Include future transactions: No
 Exclude later payments: Yes

Customer From:
 Customer To: ZZZZZZZZ

** NOTE: All report values are shown in Base Currency, unless otherwise indicated **

<u>A/C</u>	<u>Name</u>	<u>Credit Limit</u>	<u>Turnover</u>	<u>Balance</u>	<u>Future</u>	<u>Current</u>	<u>Period 1</u>	<u>Period 2</u>	<u>Period 3</u>	<u>Older</u>
D038	Dorset County Council	£ 0.00	311.80	137.28	0.00	19.20	78.72	39.36	0.00	0.00
D053	East Street Poets	£ 0.00	141.44	33.98	0.00	16.99	16.99	0.00	0.00	0.00
D065	Blandford United Youth Football	£ 0.00	675.87	401.30	0.00	401.30	0.00	0.00	0.00	0.00
D071	Integrity Martial Arts	£ 0.00	1,709.12	209.28	0.00	209.28	0.00	0.00	0.00	0.00
D081	Julian Garner	£ 0.00	169.72	16.99	0.00	16.99	0.00	0.00	0.00	0.00
D096	Tracy Oldfield - Slimming World	£ 0.00	1,520.64	174.79	0.00	174.79	0.00	0.00	0.00	0.00
D099	Barnes for A Recreation Ground	£ 0.00	28,225.56	636.32	0.00	636.32	0.00	0.00	0.00	0.00
D103	Lee Harris	£ 0.00	1,195.86	562.18	0.00	562.18	0.00	0.00	0.00	0.00
D107	Dawn Watton	£ 0.00	890.88	184.32	0.00	184.32	0.00	0.00	0.00	0.00
D111	Help & Care	£ 0.00	44.00	19.20	0.00	19.20	0.00	0.00	0.00	0.00
Totals:			<u>34,884.89</u>	<u>2,375.64</u>	<u>0.00</u>	<u>2,240.57</u>	<u>95.71</u>	<u>39.36</u>	<u>0.00</u>	<u>0.00</u>

Date: 20/04/2011

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Time: 14:58:35

Nominal ActivityDate From: 01/04/2010
Date To: 31/03/2011N/C From: 4010
N/C To: 4010Transaction From: 1
Transaction To: 99,999,999

N/C:	4010	Name:	ADMIN - ADVERTISING	Account Balance:	2,505.55 DR
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No	Type	Date	Account	Ref	Details	Dept	T/C	Value	Debit	Credit	V	B
32138	PI	11/04/2010	C388	53710717	Town Assembly Advert	0	T1	88.00	88.00		R	-
33015	PI	13/06/2010	C388	54003378	Advert re Cemetery Inspections	0	T1	88.00	88.00		R	-
33250	PI	09/07/2010	C335	8148	3 Week Advert Town Clerk Role	0	T0	120.00	120.00		R	-
33355	PI	11/07/2010	C388	54136686	Town Clerks Role Advert	0	T1	963.80	963.80		R	-
33447	PI	18/07/2010	C388	54164000	T/C Advert Western Gazette	0	T1	109.20	109.20		R	-
35027	PI	28/11/2010	C388	54755560	Advert to advise Events Dec	0	T1	107.00	107.00		R	-
35176	PI	05/12/2010	C388	54788050	Events advert	0	T1	118.00	118.00		R	-
35727	PI	30/01/2011	C388	54940581	Job Advert Part-time meetings	0	T1	384.50	384.50		R	-
35925	PI	13/02/2011	C388	54991069	Grounds & Maint Job Advert	0	T1	329.05	329.05		R	-
									Totals:	2,307.55		
									History Balance:	2,307.55		

Capital Reserves Balances for Year ending 31st March 2011

Item Description	09-10 closing Balance	RECIPTS / REVENUE FUNDING	Expenditure	Balance
1001 Earmarked Interest	26,027.17	4,325.37		30,352.54
1010 Capital Interest	61,921.49	15,289.61		77,211.10
1012 The Diamond Jubilee Celebrations		5,000.00		5,000.00
1015 Support for Essential Services	56,503.00			56,503.00
<u>T & GP Reserves</u>				
1020 Town Maps	2,879.25	1,121.35	4,000.60	0.00
1025 Xmas lights	2,796.29	1,000.00	2,530.31	1,265.98
1030 Tourism	2,300.00		1,122.08	1,177.92
1035 Twinning	1,531.38			1,531.38
1040 Town Improvements	4,771.14	246.19	3,256.03	1,761.30
1045 T & GP Contingency		378.65	132.46	0.00
Switch to Town Improvements		246.19		
	14,278.06	2,600.00	11,041.48	5,736.58
<u>R & A Reserves</u>				
1050 Allotments	1,657.50	536.17	242.48	1,951.19
1055 Bowling club				0.00
1060 PPM	7,945.83	18,500.00	17,782.37	8,663.46
1065 DDA	10,829.72	-5,000.00	600.92	5,228.80
1070 Seat Replacement	756.99			756.99
1075 5 Year Tree Survey	3,250.00			3,250.00
1080 H & S Memorials B'Ford Cemetery	1,195.00			1,195.00
1081 Tabernacle Toilets Contribution	13,000.00		13,000.00	0.00
1085 War Memorial Repairs				0.00
1090 W/House Gdn Wall Repairs	10,253.08	5,000.00	12,001.42	3,251.66
1096 R & A Contingency	692.92	1,000.00	20.00	1,672.92
	49,581.04	20,036.17	43,647.19	25,970.02
<u>Capital Projects</u>				
1104 Corn Exchange S106 Funds	88,816.07	122,155.69	84,470.50	126,501.26
1105 Corn Exchange	500,000.00			500,000.00
1110 Corn Exchange Promotions Group (CEPG)	7,798.00		699.96	7,098.04
1115 Corn Exchange Project Development	982.54		19.96	962.58
1120 Corn Exchange & Venues Refurbishment Project	100,000.00			100,000.00
1121 Developer Funds for Community Facilities (S106) (Switch to Corn Exchange Project (1104))	55,950.18	-55,950.18		0.00
1125 G o R	40,000.00			40,000.00
1130 Cemetery Records, Maps & Procedures	2,000.00			2,000.00
1135 Railway Arches	34,295.00		224.00	34,071.00
1140 Larksmead Play Area				0.00
1150 Old Bath House	10,530.00	5,000.00		15,530.00
1160 Land North of Bypass (Sports Pitches)	100,000.00			100,000.00
1165 Venues Refurbishment - WHG/L/mead	10,000.00			10,000.00
1170 Support for Essential Services (Tough Choices) Cap Proj Part Refund Electrical Cost - Tabernacle	23,197.00	252.63	5,471.95	17,977.68
1175 CCTV - Capital Project	10,155.00	10,000.00		20,155.00
	983,723.79	61,458.14	90,886.37	974,295.56

<u>Standard Asset Replacement Accruals</u> <u>(as per CF SORP 2004)</u>					
1300	IT	13,795.46	4,420.00		18,215.46
1305	Skate park	92,136.89	11,516.00	17,513.00	86,139.89
1310	General Play Equipment	28,835.10	12,074.00		40,909.10
1315	Maintenance Equipment Replacement	5,698.92	746.00		6,444.92
1320	Vehicle replacement	6,450.00	1,290.00	7,445.00	
	Sale of Ford Ranger		820.00		1,115.00
1325	Tractor replacement	16,714.80	2,450.00		19,164.80
1330	Mower Replacement	16,344.20	2,905.00		19,249.20
1335	Civic Regalia	1,200.00	400.00		1,600.00
1340	CCTV	17,742.57	5,914.00		23,656.57
		198,917.94	42,535.00	24,958.00	216,494.94
	<u>General Reserve</u>				
1500	General Reserve	83,389.00		8,695.00	
	Transfer from Staff Budget		15,000.00		
			15,000.00	8,695.00	89,694.00
	Total Reserves	1,474,341.49	186,144.29	179,228.04	1,481,257.74
			Balance to 1000	Balance to 1099	

Date: 20/04/2011

BLANDFORD FORUM TOWN COUNCIL

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Time: 09:10:10

Aged Creditors Analysis (Summary)

Report Date: 31/03/2011
 Include future transactions: No
 Exclude Later Payments: Yes

Supplier From:
 Supplier To: ZZZZZZZZ

** NOTE: All report values are shown in Base Currency, unless otherwise indicated **

A/C	Name	Credit Limit	Turnover	Balance	Future	Current	Period 1	Period 2	Period 3	Older
C008	Consortium	£ 0.00	1,465.53	121.72	0.00	121.72	0.00	0.00	0.00	0.00
C009	NDDC	£ 0.00	918.23	81.60	0.00	81.60	0.00	0.00	0.00	0.00
C024	British Telecom	£ 0.00	571.66	66.96	0.00	66.96	0.00	0.00	0.00	0.00
C028	Southern Electric plc	£ 0.00	4,132.93	28.78	0.00	28.78	0.00	0.00	0.00	0.00
C035	Bartletts Dorset Ltd	£ 0.00	1,097.91	39.42	0.00	39.42	0.00	0.00	0.00	0.00
C049	Dorset County Council	£ 0.00	434.00	268.80	0.00	268.80	0.00	0.00	0.00	0.00
C052	All Brite Cleaning Ltd	£ 0.00	8,623.41	846.14	0.00	846.14	0.00	0.00	0.00	0.00
C056	Blandford Tyre & Battery	£ 0.00	16.42	10.10	0.00	10.10	0.00	0.00	0.00	0.00
C071	Smith of Derby Ltd	£ 0.00	164.00	196.80	0.00	196.80	0.00	0.00	0.00	0.00
C079	DAPTC	£ 0.00	370.00	130.00	0.00	130.00	0.00	0.00	0.00	0.00
C110	Lyreco UK Ltd	£ 0.00	1,636.11	124.09	0.00	124.09	0.00	0.00	0.00	0.00
C117	Orange	£ 0.00	285.83	43.43	0.00	43.43	0.00	0.00	0.00	0.00
C128	Autolok Security Systems	£ 0.00	1,983.02	516.00	0.00	516.00	0.00	0.00	0.00	0.00
C151	Total Energy Services	£ 0.00	5,001.54	491.35	0.00	491.35	0.00	0.00	0.00	0.00
C175	ARVAL PHH	£ 0.00	3,355.71	269.74	0.00	269.74	0.00	0.00	0.00	0.00
C186	C & O Tractors Ltd	£ 0.00	2,685.71	818.89	0.00	818.89	0.00	0.00	0.00	0.00
C218	Amberol Ltd	£ 0.00	825.00	384.00	0.00	384.00	0.00	0.00	0.00	0.00
C326	Plumbase Ltd	£ 0.00	353.32	50.11	0.00	50.11	0.00	0.00	0.00	0.00
C335	Soc of Local Council Clerks	£ 0.00	317.50	17.50	0.00	17.50	0.00	0.00	0.00	0.00
C391	St Blaise Ltd	£ 0.00	10,959.00	13,150.80	0.00	13,150.80	0.00	0.00	0.00	0.00
C399	Sydenhams Hire Centres Ltd	£ 0.00	42.24	29.38	0.00	29.38	0.00	0.00	0.00	0.00
C400	Bredy Agricentre (Dorset) Ltd	£ 0.00	16,316.45	128.28	0.00	128.28	0.00	0.00	0.00	0.00
C403	B & A Computers Ltd	£ 0.00	1,422.57	132.00	0.00	132.00	0.00	0.00	0.00	0.00
C404	RAC Motoring Service	£ 0.00	177.72	166.00	0.00	166.00	0.00	0.00	0.00	0.00
C410	Canford Drains T/A (Clifford)	£ 0.00	416.25	251.10	0.00	251.10	0.00	0.00	0.00	0.00
C412	Lam-Art Exhibition & Display	£ 0.00	1,162.40	216.00	0.00	216.00	0.00	0.00	0.00	0.00
C424	Edmundson Electrical Ltd	£ 0.00	110.66	21.72	0.00	21.72	0.00	0.00	0.00	0.00
C434	Hawkins Environmental Ltd	£ 0.00	595.00	595.00	0.00	595.00	0.00	0.00	0.00	0.00
C435	Action for Market Towns	£ 0.00	35.00	35.00	0.00	0.00	35.00	0.00	0.00	0.00
C436	HH & D E Drew Ltd	£ 0.00	83.60	100.32	0.00	100.32	0.00	0.00	0.00	0.00
C437	Smith Foster Ltd	£ 0.00	2,500.00	3,000.00	0.00	3,000.00	0.00	0.00	0.00	0.00
Totals:			68,058.72	22,331.03	0.00	22,296.03	35.00	0.00	0.00	0.00

Blandford Forum Town Council - Council as Tenant

Landlord	Property	Rent PA	Length	Expiry Date	Repairing/Non Repairing
NDDC	Larksmead	£1	95 years	2079	Repairing
NDDC	Langton Road Playarea (Have requested renewal of lease for further 7 years)	£10	7 years	2014	Repairing (Play Equipment & Surfaces)
NDDC	Redundant Railway Arches	£1	99 years	2097	Repairing
Mrs R N Butler-Stoney, Mrs L E Lake, J R Lake & M C Lake	Land to the N E of the Blandford Bypass (Lamperds Field Allotment Site)	Peppercorn	999 years	3000	Non Repairing
NDDC	Land at Stour Meadows (Skatepark Land)	Peppercorn	25 Years	23/08/2027	Repairing
NDDC	Marsh & Ham Toilets	Peppercorn	7 Years	2016	Repairing

Barnes For A Recreation Ground – Charity number (301103)

Status & Background

In 1914 John Iles Barnes left £2,500 by will to the Mayor, Aldermen and Burgesses of Blandford Forum for the purposes of a recreation ground. The ground was purchased and over the years the remaining stock was expended on such things as laying out the Bowling Green and building a pavilion. The accounts dated January 1956 show the remainder of the investments being sold in 1952 with maintenance expenditure using all these funds and leaving a nil balance. It is believed from that time to present day the Town Council has paid for the upkeep of the Park Road Recreation Ground although there was a time after Local Government re-organisation in 1974 when the District Council took over the maintenance.

From 2003 we have kept separate records of income & expenditure from the Council's accounts which relate to the Park Road Recreation Ground. However we received a direction in 2008 that all transactions related to the trust were to be removed from the Council's accounts.

As from 1st April 2009 the Charity operated its own accounts. The Council granted the Charity the sum of £23,764 (£22,000) in the year to 31st March 2011.